

IN THE INTEREST

OF THE MINOR CHILD(REN)

:

:

:

:

:

NUMBER

JUVENILE COURT

CADDO PARISH, LOUISIANA

PETITION FOR VOLUNTARY TRANSFER OF CUSTODY

The

petition

of

(all legal custodians of the child unless otherwise indicated in Paragraph III of the petition), domiciled in the parish of , respectfully represent(s):

1.

That petitioner(s) reside at the following address(es):

.

2.

That petitioner(s) is/are related to the minor child as

(Mother, father, grandparent...)

As indicated on the **CERTIFIED COPY** of the child(ren)'s **BIRTH CERTIFICATE attached hereto.**

3.

The minor child(ren) at issue in these proceedings is/are:

Name

DOB

Name

DOB

Name

DOB

Name

DOB

4.

The name and address of the **mother** of the child(ren):

Name

Address

Telephone Number

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5.

The name and address of the **father** of the child(ren):

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone Number

6.

The name and address of all **other legal custodians** of the child(ren):

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone Number

7.

Is there any judgment awarding legal custody of the minor children to any person?

\_\_\_ Yes      \_\_\_ No

8.

If yes, please provide the following information:

Name of court where proceedings filed:\_\_\_\_\_

Date of Judgment:\_\_\_\_\_

Terms of Custody Judgment:\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

As indicated in **JUDGMENT attached hereto.**

9.

That a (\_\_\_) mother (\_\_\_) father (\_\_\_) legal custodian, namely \_\_\_\_\_

Name and relationship

\_\_\_\_\_ is unable to join in this petition for the following reasons:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_.

10.

That petitioner(s) desire(s) to knowingly and voluntarily transfer custody of the above named child(ren) to \_\_\_\_\_, which individual(s), institution or agency reside(s) at the following address and telephone number:

\_\_\_\_\_

and who have the following relationship with the child(ren):

\_\_\_\_\_.

11.

That petitioner(s) desire(s) to transfer \_\_\_\_ physical custody **OR** \_\_\_\_ legal custody **OR** \_\_\_\_ guardianship of the person of the child(ren) (**indicate one**) for the period of time \_\_\_\_\_ (specify intended duration) in accordance with the following terms and conditions:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ (may include provisions for support and/or visitation).

12.

That petitioner(s) desire(s) this transfer of custody for the following reasons: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

13.

Has the Department of Children and Families, Office of Community Service, or Child Protective Services recommended to you that this petition be filed?

\_\_\_\_\_  
Yes

\_\_\_\_\_  
No

14.

If yes, state the name of the Department of Children and Families worker making the recommendation and the reasons for the recommendation with particularity.

Name: \_\_\_\_\_

Reasons: \_\_\_\_\_

\_\_\_\_\_.

15.

If the Department of Children and Families has recommended that this petition be filed, you have a right to counsel. Have you consulted with an attorney?

\_\_\_\_\_  
Yes

\_\_\_\_\_  
No

16.

That \_\_\_\_\_ has/have agreed to and does/do desire to accept custody of the child(ren) to the extent and under the terms and conditions stated in this petition, as more fully appears in the attached **AFFIDAVIT OF ACCEPTANCE**, attached hereto.

17.

The Petitioner \_\_\_\_\_ does \_\_\_\_\_ does not desire that an attorney at law be appointed as **CURATOR** to represent \_\_\_\_\_ who is/are an absentee and/or unknown parents/legal custodian.

WHEREFORE, petitioner(s) pray(s) that after hearing, there be judgment herein transferring custody of the child(ren) \_\_\_\_\_, to the extent, and under the terms and conditions set forth in this petition.

\*\*\*\*\*IF IN PROPER PERSON, PETITION SHOULD BE SIGNED IN PRESENCE OF A NOTARY

\_\_\_\_\_  
Signature of Petitioner(s) or counsel for Petitioner(s)

\_\_\_\_\_

\_\_\_\_\_  
Address of Petitioner(s) or counsel for Petitioner(s)

SWORN TO AND SUBSCRIBED BEFORE ME ON THIS THE \_\_\_\_\_ DAY OF  
\_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

**\*REQUIRED ATTACHMENT:**

- (1) Certified copy of birth certificate for each child Petitioner seeks to transfer.**
- (2) Copy of any prior judgments awarding custody of the minor child(ren).**

**PLEASE SERVE:**

\_\_\_ Father (name and address):

\_\_\_ Mother (name and address)

\_\_\_ New Custodian (name and address):

\_\_\_ Department of Children and Families  
1525 Fairfield Avenue, Room 424  
Shreveport, Louisiana 71101  
**(Service only required if petitioner  
answered yes in Paragraph 13)**

\_\_\_ Attorney for Parents (name and address):

\_\_\_ Attorney for Children (name and address):

**Please Notify with Certified Copy:**

\_\_\_ Licensed Social Worker (name and address):

STATE OF LOUISIANA:

PARISH OF CADDO

**AFFIDAVIT OF VERIFICATION**

BEFORE ME, the undersigned authority, a Notary Public duly commissioned, qualified and acting in  
for State and Parish aforesaid, personally came and appeared: \_\_\_\_\_  
who, after first being duly sworn, did depose and state:

Affiant is the petitioner in the foregoing petition and that he/she has read all of the allegations of fact  
contained therein and that all of the allegations contained in this petition are true and correct to the best of his/her  
knowledge, information and belief.

\_\_\_\_\_  
AFFIANT

SWORN TO AND SUBSCRIBED BEFORE ME ON THIS THE \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

**\*\*\*\*\*TO BE SIGNED IN PRESENCE OF A NOTARY PUBLIC**

IN THE INTEREST	:	NUMBER_____
	:	
OF THE MINOR CHILD(REN)	:	JUVENILE COURT
	:	
_____	:	CADDO PARISH, LOUISIANA
_____		

**AFFIDAVIT OF ACCEPTANCE**

BEFORE ME, the undersigned Notary Public, personally came and appeared:

\_\_\_\_\_, individual(s) **OR** a representative of \_\_\_\_\_ (name of agency or institution) who, being first duly sworn, did depose and state:

That affiant is a person of the full age of majority and resides at \_\_\_\_\_

\_\_\_\_\_

(address of individual(s), agency, or institution) in \_\_\_\_\_ Parish, Louisiana.

That affiant does knowingly and voluntarily accept \_\_\_\_\_ physical custody **OR** \_\_\_\_\_ legal custody **OR** \_\_\_\_\_ guardianship of the person of the child(ren) (**indicate one**) of \_\_\_\_\_

(name(s) of child(ren) for the period of time \_\_\_\_\_

\_\_\_\_\_

(specify intended period in accordance with the following terms and conditions:

\_\_\_\_\_

\_\_\_\_\_

(may include provisions for support and/or visitation).

\_\_\_\_\_

AFFIANT

SWORN TO AND SUBSCRIBED BEFORE ME ON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_ ,

20\_\_\_\_.

\_\_\_\_\_

NOTARY PUBLIC



IN THE INTEREST

OF THE MINOR CHILD(REN)

\_\_\_\_\_

\_\_\_\_\_

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:

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NUMBER \_\_\_\_\_

JUVENILE COURT

CADDO PARISH, LOUISIANA

ORDER

CONSIDERING THE FOREGOING PETITION:

IT IS ORDERED THAT:

- A. This matter be set for hearing on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_ a.m./p.m. in Division \_\_\_\_\_ of Caddo Parish Juvenile Court, 1835 Spring Street, Shreveport, Caddo Parish, Louisiana.
- B. \_\_\_\_\_ is appointed as curator to represent the absent \_\_\_\_\_ and a copy of the petition be served on this person through appointed counsel.
- C. \_\_\_\_\_ is appointed to represent the minor child(ren) \_\_\_\_\_ and a copy of the petition be served through appointed counsel.
- D. IF DCFS IS INVOLVED, \_\_\_\_\_ is appointed to represent mother; and \_\_\_\_\_ is appointed to represent father in accordance of La Ch C arts. 1517 (a) and (e), 607, and 608.
- E. \_\_\_\_\_, Licensed Social Worker shall be notified by a certified copy of the petition and all exhibits.
- F. \_\_\_\_\_ shall investigate the proposed placement and submit a home study of its findings to the Court pursuant to LSA – Ch. C. Art. 1518, not later than the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_; and the cost of the home study shall be placed upon mover.

THUS DONE AND SIGNED in Chambers, on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, in Shreveport, Caddo Parish, Louisiana.

\_\_\_\_\_  
JUDGE

\*Birth certificate attached  
☐ Yes  
☐ No

\*Custody Judgment attached  
☐ Yes      ☐ N/A  
☐ No

IN THE INTEREST

OF THE MINOR CHILD(REN)

\_\_\_\_\_

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JUVENILE COURT

CADDO PARISH, LOUISIANA

**J U D G M E N T**

THIS MATTER comes on this day for hearing on the issue of a Voluntary Transfer of Custody of the minor child(ren), \_\_\_\_\_ to the accepting parties, \_\_\_\_\_ present in person; the petitioner(s), \_\_\_\_\_ present in person; the curator ad hoc (if necessary), \_\_\_\_\_, present in person on behalf of the absentee parent/custodian, \_\_\_\_\_ Other persons present and their relationship child(ren):\_\_\_\_\_.

It appearing to the court that all parties necessary for this adjudication are present in person or through counsel; and further finding the law and evidence to be in favor hereof, for reasons this day orally assigned;

IT IS ORDERED, ADJUDGED AND DECREED that:

- A. The transfer of custody of the minor child(ren), \_\_\_\_\_, from the petitioner(s), to the acceptor(s) of custody, \_\_\_\_\_ is made knowingly and voluntarily.
- B. There is a factual basis to support the purpose stated in Paragraph 6 of the Petition for Voluntary Transfer of Custody attached hereto.
- C. The parties have been fully advised and understand the nature of this transfer of custody and the respective rights of the parties, in accordance with Paragraph 5 of the Petition for

Voluntary Transfer of Custody attached hereto.

IT IS FURTHER ORDERED, ADJUDGED AND DECREED that this Court finds as fact that this transfer of custody is in the best interest of the child(ren) named herein.

IT IS FURTHER ORDERED that the rights are reserved of any parent or legal custodian upon whom service was not obtained and for whom no curator was appointed.

IT IS HEREBY ORDERED that funds collected and held for the home study completed on the \_\_\_\_\_ should be released and paid to \_\_\_\_\_ for services rendered per Court's order.

RENDERED AND SIGNED in Open Court in Shreveport, Caddo Parish, Louisiana, this day of \_\_\_\_\_, 20\_\_\_\_.

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JUDGE, JUVENILE COURT FOR CADDO PARISH